

September 2024

## **COLUMBUS COUNTY ARTS COUNCIL- ACCEPTING GRASSROOTS SUBGRANT APPLICATIONS**

CCAC is now accepting applications for North Carolina Arts Council Grassroots Arts Program subgrants through **December 1, 2024.**

Since 1977, the North Carolina Arts Council's Grassroots Arts Program has provided North Carolina citizens access to quality arts experiences. Using a per capita based formula, the program provides funding for the arts in all 100 counties of the state through partnerships with local arts councils.

CCAC serves as the North Carolina Arts Council's partner in awarding subgrants to local organizations for arts programs in Columbus County.

Applications are available for non-profit organizations whose purpose is to promote and develop diverse cultural arts programming in Columbus County. Funding priority is given to qualified arts organizations (theaters, galleries, choral societies, festivals, etc.), arts in education programs conducted by qualified artists, and other community organizations that provide arts programs in the county. Subgrants may not be awarded to arts organizations that already receive operating support directly from the N.C. Arts Council. Projects must occur between July 1, 2024 – June 30, 2025.

Application forms and grant guidelines are available on the Columbus County Arts Council website [columbuscountyarts.com](http://columbuscountyarts.com). CCAC will also mail applications and guidelines upon request. Applications must be received no later than **December 1, 2024.**

CCAC will also be willing to host a Grassroots Arts Program subgrant workshop, upon request, to assist interested applicants in preparing competitive grants.

For questions or more information, contact Columbus County Arts Council/ Sally Mann at 910-640-2787 or [ccarts1976@yahoo.com](mailto:ccarts1976@yahoo.com)

# Grassroots Arts Program Subgrant Application FY 2024-2025



*Submit this report to your funding agency. It should not be submitted to the North Carolina Arts Council.*

## I. Organization Information

Name of Organization \_\_\_\_\_  
Contact Person's Name \_\_\_\_\_  
Contact Person's Title \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_  
State: North Carolina Zip Code \_\_\_\_\_ County \_\_\_\_\_  
Work Phone (\_\_\_\_) \_\_\_\_\_ Fax Number (\_\_\_\_) \_\_\_\_\_  
E-mail Address \_\_\_\_\_  
Website \_\_\_\_\_  
Organization's EIN \_\_\_\_\_  
Organization's UEI \_\_\_\_\_  
Applicant Race\_ Please select one

Please give a brief description of your organization, including mission, board and staff composition, current arts programs and services and number and kinds of people served. Public schools and other large governmental or community agencies should provide a description of their arts program only rather than the entire organization.

### Organizational Finances:

Please attach complete income and expense statement (an audit may be substituted) for your last fiscal year and complete operating budgets for the current fiscal year and next fiscal year. Public schools and other large governmental or community agencies should attach arts program financial information only. Please copy the totals from these attachments in the spaces below.

|                           |                       |                             |
|---------------------------|-----------------------|-----------------------------|
| Last Year Actual FY _____ | Current Year FY _____ | Next Year FY _____          |
| Actual Income \$ _____    | Income \$ _____       | Projected Income \$ _____   |
| Actual Expenses \$ _____  | Expenses \$ _____     | Projected Expenses \$ _____ |

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## II. Project Description

**Grant Amount Requested:** \_\_\_\_\_

**Project Start Date:** \_\_\_\_\_

**Project End Date:** \_\_\_\_\_

### **Project Narrative:**

Please attach a narrative providing the information requested below for the project you propose. Please be concise and specific as possible:

1. Project title or summary description
2. Project goals
3. Description of intended participants/audience, including estimated numbers and racial and cultural composition
4. Location where project will take place
5. Description of project activities
6. Description of the artists to be involved in the project, how and why they were chosen and, if appropriate, the rate of payment for their services (If you have not yet selected the artists, describe the kinds of artists you intend to involve and how you will select them.)
7. Description of how the project will be publicized and promoted to reach intended participants
8. Description of how you will evaluate the project

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## III. Project Budget

Please provide a projected budget for your proposed project utilizing the format below.

| Project Expenses                     | Cash Expenses | = | Grant Amount Requested | + | Applicant Cash Match |
|--------------------------------------|---------------|---|------------------------|---|----------------------|
| <b>A. Personnel</b>                  |               |   |                        |   |                      |
| 1. Administrative Staff              | 0             |   | _____                  |   | _____                |
| 2. Artistic Staff                    | 0             |   | _____                  |   | _____                |
| 3. Technical/Production Staff        | 0             |   | _____                  |   | _____                |
| <b>B. Outside Fees and Services</b>  |               |   |                        |   |                      |
| 1. Artistic Contracts                | 0             |   | _____                  |   | _____                |
| 2. Other Contracts                   | 0             |   | _____                  |   | _____                |
| <b>C. Space Rental</b>               | 0             |   | _____                  |   | _____                |
| <b>D. Travel</b>                     | 0             |   | _____                  |   | _____                |
| <b>E. Marketing</b>                  | 0             |   | _____                  |   | _____                |
| <b>F. Remaining Project Expenses</b> | 0             |   | _____                  |   | _____                |
| <b>G. Total Cash Expenses</b>        | 0             | = | 0                      |   | 0                    |

## Project Income

|   |       |
|---|-------|
| <b>A. Admissions</b>  | _____ |
| <b>B. Contracted Services Revenue</b>                                 | _____ |
| <b>C. Other Revenue</b>   | _____ |
| <b>D. Private Support</b>   |       |
| 1. Corporate Support  | _____ |
| 2. Foundation Support   | _____ |
| 3. Other Private Support  | _____ |
| <b>E. Government Support</b>  |       |
| 1. Federal  | _____ |
| 2. State/Regional   | _____ |
| 3. Local  | _____ |
| <b>F. Applicant Cash</b>  | _____ |
| <b>G. Grant Amount Requested In this application</b>                  | _____ |
| <b>H. Total Cash Income (Must at least equal Total Cash Expenses)</b> | 0     |

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## **Certification**

We understand that failure to respond to any of the above items may adversely affect the consideration of this application. We certify that we are committed to the completion of the proposed project in compliance with legal requirements and granting procedures. We certify that the information contained in this application, including attachments and supporting materials, is true and correct to the best of our knowledge.

Name and Position of Authorizing Official

Signature of Authorizing Official \_\_\_\_\_ Date \_\_\_\_\_

Signature of Contact Person \_\_\_\_\_ Date \_\_\_\_\_

## Logo Use and Credit Line

In all communications, **North Carolina Arts Council** should always be written out on first reference. **N.C. Arts Council** is acceptable on second reference. **NCAC** should not be used.

### Credit Line

Choose the appropriate credit line to use with the Arts Council logo, depending on your grant award's source of funding. Credit lines must also be displayed on all digital and printed publicity materials:

#### Credit line for those who receive state funds



**North  
Carolina  
Arts  
Council**

**This project was supported by the North Carolina Arts Council, a  
division of the Department of Natural and Cultural Resources.**